



**You are invited to attend the next meeting of Whitworth Town Council, which will be held in the Council Chamber, Whitworth Civic Hall, Market Street, Whitworth on Thursday 18<sup>th</sup> September 2025 at 7.30pm**

**AGENDA:**

1. To receive apologies and the reasons for absence.
2. To receive any Declarations of Interest.
3. To consider the minutes of the meeting held on 17<sup>th</sup> July 2025, and to approve them by the signature of the Chairman as a correct record.
4. Public Question Time.
5. Planning Applications for consideration and comment:
  - a) 2025/0334 - 18 Wallbank Drive, Whitworth, Lancashire, OL12 8TZ - Lawful Development Certificate: Single storey rear extension
  - b) 2025/0335 - 8 Tonacliffe Road, Whitworth, Lancashire, OL12 8SS - Householder: First floor side extension with extended loft conversion.
6. To receive and note the minutes of the Finance Monitoring Committee meeting held on 4th September 2025.
7. To discuss a recommendation from Finance Monitoring Committee regarding paying the Town Caretaker a Christmas bonus.
8. To discuss a recommendation from Finance Monitoring Committee regarding the removal of bushes at the corner of Cowm Park Way and Tong Lane.
9. To discuss a recommendation from Finance Monitoring Committee regarding the Christmas Tree at Moss Side Street.
10. To undertake a two-yearly review of the following Whitworth Town Council policies: Civic Protocol, Gifts and Hospitality, Equal Opportunities, Discipline Procedure, Recruitment and Social Media.
11. To discuss the planning of Whitworth Town Council's Remembrance Sunday commemorations.
12. To receive suggestions from members regarding projects to consider for the financial year 2026 - 2027.
13. To discuss commenting on the Local Government Reorganisation Stakeholder survey from Lancashire County Council.
14. To receive the report of the Town Mayor (not for discussion).
15. The Chairman or Clerk to answer questions from Councillors (Standing Orders 16 & 24 – 27, for information only).
16. To receive reports from delegates and representatives to outside organisations (for information only).
17. To receive and, if appropriate, adopt the financial statements presented by the Clerk.
18. To authorise the signing of orders for payment: schedule 7, 2025-2026.
19. To carry out the internal audit.

A handwritten signature in black ink, appearing to read 'R Hodson'.

R Hodson, Town Clerk

**For more information:** please contact Rachel Hodson, Town Clerk: tel: 01706 852018 / email [info@whitworth.gov.uk](mailto:info@whitworth.gov.uk) or visit [www.whitworth.gov.uk](http://www.whitworth.gov.uk)  
In person: Whitworth Town Council Offices, Civic Hall, Whitworth, OL12 8DP